



END OF SCHOOL CLASSROOM AND LOCKER ACTIVITIES

Metro Christian Academy students and their families will have the opportunity to come to campus to pick up their locker contents (both academic and athletic), as well as artwork and supplies. Students should bring a backpack or large bag with them to gather their items. Please be prepared to drop off any borrowed or checked-out items including, but not limited to library books, instruments, athletic uniforms, laptops, etc.

To keep our Metro community safe, the school is dividing the pick-up days and times throughout the week of May 18 - 22, 2020 from 9:00AM - 5:00PM each day. Please plan to come during your designated time, which is listed below. If you cannot come during your designated time, please contact your respective Administrative Assistant (Mrs. Waits, Mrs. Swann, Mrs. Kuykendall). We encourage parents to accompany their children into the building to help ensure all social distancing and safety guidelines are followed.

MONDAY	Families with the last names beginning with the letters A-C
TUESDAY	Families with the last names beginning with the letters D-G
WEDNESDAY	Families with the last names beginning with the letters H-L
THURSDAY	Families with the last names beginning with the letters M-R
FRIDAY	Families with the last names beginning with the letters S-Z

ELEMENTARY SCHOOL PROTOCOL

Metro's P3 - 4th grade teachers will deliver awards packets to student's homes and/or send invitations for families to come by the homeroom teacher's home. Homeroom teachers will send grade-specific times, locations, and details soon.

Metro's 5th grade teachers are, as an alternative to the annual 5th grade recognition program, hosting a drive-through parade at Metro on Thursday, May 14th from 12:00PM - 1:00PM. Teachers will be stationed along the sidewalks waving and greeting and distributing awards packets, report cards, and supplies via curb-side service. Drop-off bins will be available to return school-owned books and supplies.

MIDDLE SCHOOL PROTOCOL

Upon arrival to the Metro campus, middle school students will enter through the East Basement door. Students will check in with a Middle School Staff member to turn in any required items, collect any awards earned, and vote for Student Council officers. Students will then proceed to clean out their locker with a staff member ensuring the locker has been cleaned out prior to the student leaving.

HIGH SCHOOL PROTOCOL

Upon arrival to the Metro campus, high school students will enter through the Elementary entrance. Students will check in with a High School Staff member by the cafeteria and turn in any required items. Students will then proceed to clean out their locker with a staff member ensuring the locker has been cleaned out prior to the student leaving.

METRO CHRISTIAN ACADEMY SOCIAL DISTANCING AND SAFETY GUIDELINE PROTOCOLS

Metro Christian Academy and its faculty and staff will adhere and follow all social distancing requirements and guidelines recommended by the CDC and the Tulsa Health Department, including but not limited to: encouraging the use of masks and gloves, ensuring hand sanitizer stations at entrances, including trash cans around locker areas for clean-out, and stringently disinfecting the building each evening. If you need masks and/or gloves, please let us know ahead of time.