



METRO CHRISTIAN ACADEMY TUITION ASSISTANCE POLICIES 2020-2021

Metro Christian Academy recognizes a private Christian education is a financial investment in your child's future. While we believe it is the primary responsibility of the student's family to bear the cost of attendance, we are committed to partnering with families who demonstrate a financial need in order to create a socially and economically diverse student body.

Admissions decisions are completed prior to the tuition assistance process and are separate from decisions regarding tuition assistance. Students must be completely enrolled (including their enrollment deposit paid) prior to the consideration of the tuition assistance application. Only full-time students in grades PreK and above are eligible for tuition assistance.

Please note that because financial aid funds are limited, and demand is high, late filing of applications may result in no tuition assistance being granted. Only complete applications including required 2019 and 2018 tax returns with all schedules, W-2's, and 1099's received by the deadlines below will be considered for award. In addition, there is no guarantee that every qualified applicant will receive tuition assistance or that Metro will be able to meet the demonstrated need for each applicant as the number of qualified applicants may exceed the tuition assistance resources of the school.

Application deadline for current families: April 1 with award date in late April

Application deadline for new families: within two weeks of paying the enrollment deposit

Metro Christian Academy's tuition assistance program is funded by our parents and generous gifts provided by interested groups or individuals, including the Opportunity Scholarship Fund. The Tuition Assistance Grant Fund provides grants to students based upon financial need and is limited to available funds, which may not be sufficient to meet all demonstrated need for assistance.

The primary consideration criterion for financial aid is the family Adjusted Gross Income (AGI) from the 2019 federal tax return and the recommendation made by Independent School Management's Financial Aid for School Tuition (FAST) program. However, the complete tuition assistance application including all income sources is considered in determining need-based grants.

Metro utilizes the income guidelines available on the Opportunity Scholarship Fund website at www.osfkids.org. However, income qualification alone does not guarantee a tuition assistance award. All factors included in the FAST application and tuition assistance guidelines are considered in the award analysis.

While Metro respects the choices families make regarding their financial status, if only one parent works outside the home this may be taken into consideration. For any families with special circumstances including recent job loss or changes in income not reflected in the previous years' AGI, please submit in writing a detailed explanation of current financial conditions with the tuition assistance application.

Tuition assistance grants are made for one year only and, therefore, you must reapply each year. Families seeking assistance for the 2020-2021 school year must file an online application through FAST. To start the process, click on the FAST logo to enter their website. You may navigate in and out of the program, allowing you to partially complete an application and go back to it at another time.

After completing the online application, you will be required to mail your 2019 and 2018 tax returns for both State and Federal taxes with all schedules, W-2's, and 1099's to:

FAST Processing

ISM

1316 North Union Street

Wilmington, DE 19806-2594

Including Metro Christian Academy's name on the outside of the envelope ensures faster processing of your information. You may want to consider filing your tax return prior to tuition assistance deadline, even if it may require you to file an amended return later.

All information from FAST is kept confidential, and FAST provides both email support and a 24/7 helpline should any questions arise. The charge for the application of tuition assistance is \$45.00 per family paid directly to FAST via credit card during the application process.

All applicants are required to maintain a minimum GPA of 3.0. If a student's GPA is below a 3.0, the student may alternately qualify in two of the following areas:

- Academic Potential – A GPA of 2.5 for the previous school year, a letter of recommendation from a teacher or counselor indicating above average potential and performance, and tests that verify the potential required for qualification for Academic Potential.
- Leadership/Character Potential – Students must have no major behavioral infractions.
- Special Consideration – Students who do not qualify under the criteria listed above due to cultural deprivations, learning disabilities, etc. will be given consideration by the

Tuition Assistance Committee. A detailed explanation of the student's circumstances must accompany the application for tuition assistance.

All applicants are also required to complete the provided Opportunity Scholarship Fund (OSF) application. See the OSF application within the Tuition Assistance Policies. This application is to be submitted to Metro, not to the OSF. In addition, applicants may be required to come to the school to endorse an OSF check if OSF through Metro funds their tuition assistance award.

All first-year applicants are required to submit a recommendation from a pastor or youth director/children's minister. See the pastoral recommendation form within the Tuition Assistance Policies.

If you need more information or assistance on the tuition assistance program, please contact Tracy Myers at tmyers@metroca.com or (918) 745-9868, ext. 165. We look forward to partnering with you for your child's education at Metro Christian Academy.

Scholarship Requested

School Year 2019-20 ____ School Year 2020-21 ____

Has this student previously received an OSF scholarship? Yes ___ No ___ If yes, latest year of award _____

For Parent/Guardian

Number of Household Members ____ Annual Family Adjusted Gross Income \$ _____

Student Full Name _____

Student Date of Birth _____ Entering Grade _____ Gender ____ Ethnicity _____

Name and Address of Last Public School Attended (or note school they would attend from their address)

Parent or Guardian Information

Name: _____

Address: _____

City _____ Zip _____

Phone _____ Email _____

Parent or Guardian Signature _____

For School Office (Maximum annual scholarship for 2020-21 is \$6,900 per student)

Name of School _____

Date Application Received: _____ Recommended Scholarship Amount \$ _____

The signature of the school administrator certifies the student has met the guidelines for admission, is/will be enrolled, has provided the necessary proof of current income, and that the recommended scholarship amount is within school policy. **The school should mail this completed form to: Opportunity Scholarship Fund, Scholarship Processing, 1831 East 71 Street, Tulsa, OK 74136.**

School Administrator Name: _____

School Administrator Signature _____

For OSF Office

Date Application Received: _____ By _____

Check Number and Date _____ By _____



METRO CHRISTIAN ACADEMY

6363 S. Trenton Avenue | Tulsa, OK 74136 | 918.745.9868 | www.metroca.com

PASTORAL RECOMMENDATION FORM FOR TUITION ASSISTANCE APPLICANT

Metro Christian Academy appreciates your confidential comments and insights.

Student's Name: _____ Parent(s) Name: _____ Date: _____

Name of pastor / mentor completing form: _____

Position of pastor / mentor completing form: _____ How long have you known applicant? _____

Church / Organization Name: _____ Contact Number: _____

1: Please mark the box that best describes this applicant:

	EXCEPTIONAL	ABOVE AVERAGE	AVERAGE	POOR	UNKNOWN
Family Participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pattern of Student's Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student's Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student's Honesty/Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student's Response to Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student's Maturity for Age	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student's Spirituality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2: Parents are: Members Regular Visitors Other (please explain): _____

3: How well do you know the student and/or family?

Just by name/sight Casually A number of personal contacts Close relationship

4: What words immediately come to mind concerning the student's family?

5: What three words immediately come to mind concerning this student?

6: In what areas has the student/family served in your church or organization?

7: How would you assess the student's spiritual growth and development? For example, his/her regard to Scripture, involvement in activities, areas of service, church attendance, evident relationship with Christ, etc.

8: Describe any special talents, interests or abilities of this applicant:

9: Do you have any other comments that would help us to make an admissions decision?

10: PLEASE PROVIDE YOUR OVERALL RECOMMENDATION OF THIS APPLICANT:

Strongly Recommend Recommend with Confidence Recommend with Reservation Do not Recommend

SIGNATURE _____ DATE _____

**PLEASE NOTE: For privacy purposes, recommendation forms must be completed and returned directly to MCA.
Please mail directly to: Metro Christian Academy | Attn: Tracy Myers | 6363 S. Trenton Ave. | Tulsa, OK 74136**